

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:
<http://mainetown.com/board-meetings/>

Board Members Present and other Elected Officials: Supervisor Dimond, Trustees: Jones, Horvath, Maher, Malik, Clerk Gialamas, Assessor Moylan-Krey and Highway Commissioner Beauvais

Others in Attendance: Attorney Robert Hoban, Dayna Berman, Alicia Brzezinski, Marie Dachniwsky, Austin Kelso, Marty Cook, Ruba Al Ayed, Mike Samaan, Liz Coy, Richard Lyon, Evan White, Nick Kanehl, Marty McAlpin, Janet Bar, Edward Olewinski, Natalia Rokita and Eva Magnowski

Supervisor Dimond called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and Clerk Gialamas called the roll.

Agenda Item: Approval of Minutes of October 25, 2022 Board Meeting

Trustee Jones	Motion to waive the reading and approve the minutes of the October 25, 2022 Board Meeting.
Trustee Horvath	Second.
Motion on a roll call vote as follows:	
Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Abstain
Trustee Malik	Yes

Motion carried.

Agenda Item: Approval of Minutes of October 18, 2022 Agency Funding Board Meeting

Trustee Horvath	Motion to waive the reading and approve the minutes of the October 18, 2022 Agency Funding Board Meeting.
Trustee Jones	Second.
Motion on a roll call vote as follows:	
Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated October 28, 2022 and November 10, 2022 and General Assistance checks #54476 through check #54533 in the amount of \$42,417.44.

Trustee Malik	Motion to approve.
Trustee Maher	Second.
Motion on a roll call vote as follows:	
Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated October 28, 2022 and November 10, 2022, and Road District checks #22615 through check #22655 in the amount of \$76,676.65.

Trustee Maher Motion to approve.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated October 28, 2022 and November 10, 2022 and General Town Fund checks #59824 through check #59881 in the amount of \$275,656.03.

Trustee Horvath Motion to approve.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Public Participation

None

Agenda Item: Personnel

See video at 4:00

Administrator Berman introduced new OEM Director Edward Olewinski. She stated that Mr. Olewinski started his volunteering at Maine Township in 2022 and he has shown interest in wanting to stay with the department and continuing as an employee. Administrator Berman said that he will be a great asset to Maine Township.

Chief Deputy Clerk Magnowski stated that Banu Siva resigned last month and Natalia Rokita was hired as a new Deputy Clerk. She stated that Natalia just passed her Passport Acceptance Agent exam and she will start to submit passport applications soon.

Agenda Item: Old Business, Discussion of Collection of Ordinance Fines

See video at 6:25

Supervisor Dimond stated that Code Enforcement Officer Nader and she went to the Village of Niles to get some information on how the Village is handling the administrative proceeding and what is the cost of collecting fines. Supervisor Dimond said that we have to look at that further and determine the cost-benefit of entering into the subject.

Highway Commissioner Beauvais suggested that the presentation from Municipal Collection Agency could be set up for the December Board Meeting.

Supervisor Dimond and Board officials agreed.

Agenda Item: Old Business, Discussion and Vote on Public Relations Consultant Rate & Contract

See video at 8:27

Public Relations Consultant Marty McAlpin from M3 Marketing stated that there are no major changes to the last year's Public Relations contract, which was included in the November's board distribution packet.

Marty McAlpin presented a recap video for 2022.

Board members agreed that it was a great, very professional video. Everyone thanked Marty McAlpin for a good job.

Trustee Horvath Motion to approve to enter into Public Relations and Marketing Agreement with M3 Marketing, LLC, Robert Flinn and Martin McAlpin.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Old Business, Discussion and Vote on General Town Fund/General Assistance & Road & Bridge Levy Ordinance 2022

See video at 17:11

Supervisor Dimond reminded everyone that at the last Board meeting on October 25th an estimated Tax Levy Ordinance for General Town and General Assistance Fund and Road District Fund was adopted and she asked the Board officials to adopt the Tax Levy Ordinance for Maine Township and Road District.

Trustee Jones Motion to adopt the Tax Levy Ordinance 2022-3 for Maine Township and Tax Levy Ordinance 2022-RB-3 for Maine Township's Road District as presented.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: New Business, Auction for OEM Vehicle

See video at 18:47

Maintenance Director Samaan stated the OEM vehicle 1999 Chevrolet Blazer is in a bad condition and many issues have to be fixed, including brakes. He said that the vehicle was used a very long time ago and now is not even starting. Director Samaan stated that repairing this vehicle would be very costly.

Supervisor Dimond asked Board officials for a motion to put the OEM vehicle listed in Exhibit "A" attached to the Resolution 2022-12 for auction.

Trustee Maher Motion to allow to put the OEM vehicle listed in Exhibit "A" attached to the Resolution 2022-12 for auction.

Trustee Horvath Second.

Assessor Moylan-Krey noticed that the vehicle described in the Resolution 2022-12 Exhibit “A” does not match the vehicle that just was discussed.

Trustee Maher Motion to withdraw the previous motion and table this issue to the next Board Meeting due to incorrect information about the vehicle in Exhibit “A” attached to the Resolution 2022-12.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: New Business, Adoption of Township Schedule for Calendar Year 2023

See video at 24:44

Trustee Horvath Motion to adopt Maine Township Holiday Schedule for Calendar Year 2023.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: New Business, Preliminary Discussion of Funding Agency Allocation

See video at 25:23

MaineStay Agency and Program Coordinator Evan White stated that the 2023-2024 Agency Funding allocation spreadsheet includes recommendation amounts from the Administrator and Department Heads. He asked the Board of Trustees to submit their recommendations by December 2nd. Mr. White stated that the Trustees’ recommendations will be added to the chart and then the average from the Board and Staff will be calculated. He stated that the 2023-2024 Grant will be presented for discussion and approval at the next Board meeting in December.

Questions and comments.

Agenda Item: New Business, Discussion and possible vote on Township Room Rental Policy

See video at 29:06

Supervisor Dimond asked the Board officials for an opinion on renting out the Township’s Board Room.

Discussion and comments.

Supervisor Dimond asked the Board members to send her emails with their thoughts on creating a clear rental policy within couple of weeks.

Agenda Item: Officials’ Reports

Trustee Malik attended an event “Courts in the Community” organized by the Clerk of the Circuit Court of Cook County Iris Y. Martinez. He stated that the purpose of this event was to educate the community about the court system which includes criminal court, civil court, traffic court, how to do e-filing, and pay fines and fees. Trustee Malik suggested that it would be a good idea to host this event at

Maine Township. Supervisor Dimond agreed and asked Trustee Malik to give the date of organizing such an event to Administrator Berman to publish it in the next Mainely Newsletter.

Trustee Maher stated that an excellent job was done during the Jewel-Osco Vaccination event, which he attended.

Trustee Horvath attended the MaineStreamers monthly game, Wheel of Fortune, which was a lot of fun. Trustee Horvath said that she was a contestant on Wheel of Fortune several years ago, so she shared her experience and answered a lot of questions regarding this game.

Trustee Jones attended and enjoyed the Fall Village Train Trip organized by MaineStreamers which was very beautiful. She wished everybody Happy Thanksgiving and reminded everyone that the Neighborhood Watch meeting takes place on the first Wednesday of each month.

Assessor Moylan-Krey stated that tax bills will be mailed probably on Monday and everyone can access them online right now from Treasure's Office. She reminded everyone that the first installment of the 2022 Tax Bill will be due on March 1, 2023. Assessor Moylan-Krey wished everybody Happy Thanksgiving.

Supervisor Dimond extended an invitation to everyone to join an employee Holliday Party on Wednesday, December 21st, at 1:00 pm.

Highway Commissioner Beauvais stated that due to weather permitting, a lot of concrete sidewalks were done and they hoping to get some more done within the next week. Commissioner Beauvais wished everybody Happy Thanksgiving.

Clerk Gialamas extended his gratitude to Banu Siva for the last year that she worked for Maine Township. He said that the new employee, Natalia Rokita, will be a good fit in catching up right away and we are happy to have her. Clerk Gialamas wished everyone Happy Thanksgiving.

Supervisor Dimond announced that the dead trees were taken down on Monday. She said that a prescription collection box was installed in our building and residents can drop off drugs anytime. Supervisor Dimond stated that some of them went to a very interesting program organized by Niles Police Department about an active shooter. She said that she will work with our OEM director next month about possible future training for us.

Supervisor Dimond stated that she attended the Annual Educational Conference for the Township Officials of Illinois Conference in Springfield. She said that she went for a couple of learning sessions about General Assistance. Supervisor Dimond announced that the TOI General Assistance Handbook was adopted which will be a beneficial guideline for our General Assistance.

Supervisor Dimond announced that on January 19th, a Blood Drive will take place at Maine Township. Supervisor Dimond presented The Association of Illinois Township's Committee on Youth Leadership Award and gave it to MaineStay Director Richard Lyon.

For more detailed Officials' Reports see the video at 34:37

Agenda Item: Adjournment

Trustee Maher Motion to adjourn.
Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes
Trustee Jones Yes
Trustee Horvath Yes
Trustee Maher Yes
Trustee Malik Yes

Motion carried.

The meeting was adjourned at 7:54 p.m.

Maine Township Clerk

